# Risk assessment template

## Company name: WRC Assessment carried out by: M Selway

## Date of next review: Apr 2021 Date assessment was carried out: Oct 2020

| What are the hazards? | Who might be harmed and how? | What are you already doing to control the risks? | What further action do you need to take to control the risks? | Who needs to carry out the action? | When is the action needed by? | Done |
| --- | --- | --- | --- | --- | --- | --- |
| **Fire in electrical equipment in clubhouse** | Smoke inhalation/burns by anybody in clubhouse | Smoke alarm system regularly tested and maintained.  Emergency lighting  Evacuation procedures  Annual PAT of electrical equipment.  Regular safety inspections | None |  |  |  |
| **Fire in electrical equipment in boathouse** | Smoke inhalation/burns by anybody in boathouse.  Damage to boats | Wiring and fuse boxes updated  Emergency lighting  Evacuation procedures  Annual PAT of electrical equipment.  Regular safety inspections | None |  |  |  |
| **Launch motor ignites** | Smoke inhalation/burns to launch driver | All launches are equipped with a powder extinguisher | Launch drivers to be trained in use of powder extinguishers | Safety Adviser | 2021 |  |
| **Launch motor fails** | Launch strikes bank or drifts downstream | All launch drivers have mobile phones.  All launches equipped with a paddle | None |  |  |  |
| **Petrol for launches in workshop** | Smoke inhalation/burns to anyone in workshop | Stored in appropriate containers in a designated flameproof cabinet | None |  |  |  |
| **Impacting riggers** | Striking riggers while walking and carrying boats in boathouse | No talking and concentrating | None |  |  |  |
| **Impacting bollards** | Tripping or stumbling while carrying boat | One person co-ordinates lifts.  Concentrate | None |  |  |  |
| **Poor Manual Handling** | Strain or back injury while carrying boats | One person co-ordinates lifts. Ensure sufficient people are available to carry boat | Guidance on lifting techniques | Safety Adviser | 2021 |  |
| **Trapping fingers** | Between boat and rack/trestle/landing stage | One person co-ordinates lifts.  Concentrate | Guidance on lifting techniques | Safety Adviser | 2021 |  |
| **Strong winds blow boat into obstacles** | Potential capsize and/or damage to boat | Coaches/Vice-Captains review conditions before boating | None |  |  |  |
| **Strong river flow pushes boat into obstacles** | Potential capsize and/or damage to boat | Coaches/Vice-Captains review conditions before boating | None |  |  |  |
| **Boats collide in poor visibility** | Potential capsize and/or damage to boat | Coaches/Vice-Captains review conditions before boating.  All rowers wear hi-vis tops.  Awareness of which other boats are on the river | None |  |  |  |
| **Adult scull or double capsizes** | Potential injury and/or damage to boat | A single sculler is not allowed.  One double is only allowed subject to Vice-Captain approval | None |  |  |  |
| **Junior scull or double capsizes** | Potential injury and/or damage to boat | Juniors are always accompanied by a coach in a launch carrying a safety bag | None |  |  |  |
| **Boat carried over Weir** | Potential injury and/or damage to boat | Boats prohibited from passing under footbridge | None |  |  |  |
| **Incorrect use of weights in gym** | Potential strain or injury | Juniors under 16 do not use weights.  Juniors 16+ only use weights in presence of coaches. | Review procedures for an adult using weights on their own. | Safety Adviser | 2021 |  |
| **Thunderstorm** | Boat struck by lightning | Coaches/Vice-Captains review conditions before boating.  Adhere to 30:30 Rule | None |  |  |  |
| **Cold or wet weather** | Rowers suffer hyperthermia | Coaches/Vice-Captains review conditions before boating.  Adequacy of junior clothing checked prior to boating.  Hot showers available at clubhouse. | None |  |  |  |

More information on managing risk: [www.hse.gov.uk/simple-health-safety/risk/](http://www.hse.gov.uk/simple-health-safety/risk/)

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