



## Privacy Policy

This Privacy Policy applies to information that we at Warrington Youth Rowing (including Mersey Youth Rowing and Northwich Youth Rowing) collect about individuals who interact with our organisation. It explains what personal information we collect and how we use it.

### 1. Personal data that we process

The following table explains the types of data we collect and the legal basis, under current data protection legislation, on which this data is processed.

Purpose	Data (key elements)	Basis
Enquiring about our organisation and its work	Name, email, message	Legitimate interests - it is necessary for us to read and store your message so that we can respond in the way that you would expect.
Making a donation	Name, email, address, payment information	Legitimate interests - this information is necessary for us to fulfil your intention of donating money and your expectation of receiving a confirmation message.
Website functionality	Website activity collected through cookies.	Legitimate interests - it is necessary for us to store a small amount of information, usually through cookies.

### 2. How we use your data

We will only use your data in a manner that is appropriate considering the basis on which that data was collected, as set out in the table at the top of this policy.

For example, we may use your personal information to:

- reply to enquiries you send to us.
- handle donations or other transactions that you initiate.

### **3. When we share your data**

We will only pass your data to third parties in the following circumstances:

- you have provided your explicit consent for us to pass data to a named third party.
- we are using a third party purely for the purposes of processing data on our behalf and we have in place a data processing agreement with that third party that fulfils our legal obligations in relation to the use of third party data processors or
- we are required by law to share your data.

In addition, we will only pass data to third parties outside of the EU where appropriate safeguards are in place as defined by Article 46 of the General Data Protection Regulation.

### **4. How long we keep your data**

We take the principles of data minimisation and removal seriously and will ensure that we only ever ask for the minimum amount of data for the associated purpose and delete that data once it is no longer required.

### **5. Rights you have over your data**

- You can request that we erase any personal data we hold about you.
- This does not include any data we are obliged to keep for administrative, legal, or security purposes.

### **6. Cookies & usage tracking**

A cookie is a small file of letters and numbers that is downloaded on to your computer when you visit a website. Cookies are used by many websites and can do a number of things, e.g. remembering your preferences, recording what you have put in your shopping basket, and counting the number of people looking at a website.

Where cookies are used to collect personal data, we list these purposes in section 1 above along with other personal data that we collect.

### **Contact information**

Mail: [info@warringtonyouthrowing.org](mailto:info@warringtonyouthrowing.org)

We may modify this Privacy Policy from time to time and will publish the most current version on our website. If a modification meaningfully reduces your rights, we'll notify people whose personal data we hold and is affected.

